

## BCCM Membership Renewal 2016

### Person Living With Diseases (PLWD)

This cohort of people may include persons living with diseases such as HIV/AIDS, their spouses and even their children. PLWD also include persons previously infected by tuberculosis and/or malaria diseases. Constituencies of PLWD select members of their constituency to serve on the CCM according to the procedures that the constituency has established for this purpose. In the absence of an organized or legally recognized organizations or umbrella network, CCM may accept representatives of these constituencies on a case-to -case basis.

#### **PLWD Seat Allocation (3 seats)**

<b><i>HIV-AIDS</i></b>	<b><i>TB</i></b>	<b><i>Malaria</i></b>
Member: National PLHIV Network	Member: NATAB	Member: Rep from Bandarban Hill District Council
Alternate: National PLHIV Network	Alternate: NATAB	Alternate: Rep from Rangamati Hill District Council

The Global Fund (GF) suggests in their guidelines to ensure fair and proper CCM membership renewal through election or selection of the members and their alternates:

- **Election process.** Members of the CCM are elected through a fair, transparent and democratic process that is properly documented in compliance with the CCM's regulations.
- **Alternate Members.** During election and selection of each CCM member, the electing or selecting organization or sector elects or selects an alternative member for that CCM member. The alternate member represents the same constituency or sector and may represent the same organization as the CCM member. The alternate takes part in the operations of the CCM in the absence of the CCM member.

#### **Criteria for voting membership of PLWD constituency – HIV/AIDS**

- The PLHIV network must be operational for a minimum of 3 years and have work experiences in the health sector in particular HIV/AIDS activities and involved with the health sector program;
- Represent umbrella group /network/broad constituency
- A member of a registered or informal group of PLWD;
- Proven track record of active participation in PLWD initiatives
- Represent PLHIV populations from across the country;
- The group has specified service areas;

- The network/group/individuals have ability and mechanism to coordinate within the sector as well as capable of informing the network/constituency members within the constituencies and ensuring their decision and participation for the CCM processes.

**Criteria for candidate for election of PLWD constituency – HIV-AIDS**

- Has leadership role within the network;
- Some experience and expertise in the health sector desirable;
- Proven track record of active participation within the network or group;
- Access to PLWD communication channels/network;
- Represents constituency/sector and able to report back;
- Willingness to contribute and commit time to CCM activities;
- Member to represent the interest of their entire constituency, and not those of their own individual self or organization.
- Of the 3 PLWD seats, maximum of 1 seat may come from Global Fund grant recipient.

**Criteria for voting membership of PLWD constituency – TB**

- The network/group must be operational for a minimum of 3 years and have work experiences in the health sector in particular TB and involved with the health sector program;
- Represent umbrella group /network/broad constituency
- Proven track record of active participation in TB initiatives
- Represent interest and concern of TB populations from across the country;
- The group has specified service areas;
- The network/group/individuals have ability and mechanism to coordinate within the sector as well as capable of informing the network/constituency members within the constituencies and ensuring their decision and participation for the CCM processes.

**Criteria for candidate for election of PLWD constituency – TB**

- Has leadership role within the network/association/group;
- Proven experience and expertise in the health sector – particularly in the TB program;
- Proven track record of active participation within the network or group;
- Access to communication channels/network for disease program;
- Represents constituency/sector and able to report back;
- Willingness to contribute and commit time to CCM activities;

- Member to represent the interest of their entire constituency, and not those of their own individual self or organization.
- Of the 3 PLWD seats, maximum of 1 seat may come from Global Fund grant recipient.

**Criteria for membership of PLWD constituency – Malaria**

- The Hill District Council in both Bandarban and Rangamati will select/elect an appropriate senior (other than government official) member of the council to represent the interest and concern from the malaria program and at risk population in the respective hill districts.
- Proven track record of active participation in coordinating the disease program at the local level.
- Represent interest and concern of PLWD (Malaria) populations in the region.

**Criteria for candidate for election of PLWD constituency – Malaria**

- A senior level council member (non-government) experienced in coordination and networking with civil and other public administration;
- Proven track record of active participation within the council;
- Access to communication channels/network for local level development and health program;
- Willingness to contribute and commit time to CCM activities;

## **Documenting the Election of Constituency Representatives**

**Documenting election/selection process.** Respective constituency (PLWD) presents documentary evidence of their election process for electing their member and alternates that meet Global Fund requirements. The CCM Secretariat shall store copies of these documents in its archive.

- Documents describing membership renewal processes followed and the results of these processes;
- BCCM Election Commission will finalize the candidate and member/alternate election processes;

## **Required Documentations**

- 1. Details of constituency:** name and sector;
- 2. Constituency membership list** (detailed by member' name, organization, sector clearly identifying this individual as representing the constituency)
- 3. Copies of public communications,** newspaper advertisements (print, web), circular letter, request of expression of interest etc. inviting non-governmental sector to a meeting to select their CCM members;
- 4. Minutes of meeting of the sector** (such as an Umbrella group, network) describing how they chose their representative
- 5. Voting record,** showing names of members voting

## **Constituency Election Activities**

<b>Activity</b>	<b>Timeline</b>
Registration Opening date	[insert date]
Closing date for online registration and candidature:	[insert date]
Final date for scrutiny of candidature	[insert date]
Publishing of final list of voters and candidates	[insert date]
Period for coordinating among constituency members & acquiring Voting No.	[insert date]
Election	[insert date]
Announcement of provisional results	[insert date]
Re-election, in case of organizations scoring equal votes	[insert date]
Submit supporting documentation of election To BCCM Secretariat	[insert date]
Announcement of the successful candidates (Election Commission)	[insert date]